

# STOKE GABRIEL PARISH COUNCIL

**DRAFT** Minutes from the Finance Committee meeting held on 21st January 2019 at 6.00pm at the Old Schoolroom, Stoke Gabriel

Present; Cllrs Fenwick, Harris and Jones D.Cllr Rowe 2 members of Public & Clerk - Karen Gilbert

**19/01/01f - Apologies** - Cllrs Tully ( other commitment ) and Cllr Avery ( delayed )  
Cllr Robinson ( non Committee member ) apologised - he would not be able attend the meeting

**19/01/02f - To Elect a Chairman and Vice Chairman and to sanction comment from Non Committee Councillors if and when required**

It was **AGREED** that Cllr Harris act as Chairman - proposed Cllr Fenwick / seconded Cllr Jones  
It was **AGREED** that Cllr Fenwick be Vice Chairman - proposed Cllr Harris / seconded Cllr Jones  
There were no non committee members present

**19/01/03f - Declaration of Interests** - None

**19/01/04f - Public participation** - Several suggestions made by the public were incorporated in the budget

**19/01/05f To consider draft copy of Financial Regulations**

A model copy of NALC Financial Regulations had been circulated to all Parish Councillors in advance

It was **AGREED** that the Clerk customise these to suit Stoke Gabriel PC , recirculate , with a view to adopting at the January 2019 Full Council meeting

**ACTION ; CLERK TO CUSTOMISE MODEL FIN REGS**

**19/01/06f - To consider a draft Grievance Policy**

A draft copy had been circulated to all Parish Councillors in advance

It was **AGREED** that the Clerk present this document for adoption at the January 2019 Full Council meeting

**19/01/07f To review the asset register**

**19/01/08f To consider any potential amendments - Parish Council Insurance Policy**

These items were considered together

The Clerk commented that the Asset register does not reflect either the assets or the items listed on the Insurance Policy . She added that the cover indicated on the Insurance Polict schedule did not reflect the items on the asset register or those apparent in the Parish

It was **AGREED** that both should be updated and adequate Insurance cover be obtained

**ACTION : CLLR HARRIS TO UPDATE REGISTER AND REVIEW INSURANCE COVER**

**19/01/09f - To produce a draft Budget and Precept suggestion for consideration by the Full Council on 28th January 2019**

The Committee was mindful that the Budget and Precept would be passed on to a new Council after the May 2019 elections . The Committee also took into account the fact that the as yet unconfirmed projects ( the Burial Ground and the Community Building at the Cavanna Estate ) might come to fruition during 2019/20

The additional expense of employing a Clerk was factored in - although the Clerk's expenses would not be as high .

**After suitable debate , it was decided to recommend a Precept of £25000 to the Full Council for approval**

The Chair thanked Cllr Fenwick for his work on collating the information & schedules for the budget.

There being no further business , the meeting closed at 7.20pm

Signed..... Dated .....